

EDUCATION

Note: This is a general summary and will not reflect all providers

Aim: To be aware of significant adults living with or having a significant impact on the lives of children.

KEY STAGE ONE 4-7 Years

- Online admission form to Hampshire.
- School admission form once a place has been confirmed.
- Transfer of information from Nursery or other school settings.



KEY STAGE TWO 7-11 Years

- Online admission form to Hampshire.
- School admission form once a place has been confirmed.
- Primary Schools however include Key Stage One and Two so new information is not always gathered.
- Transfer of Information from KS1 to KS2.



KEY STAGE THREE 11-14 Years

- Online admission form to Hampshire.
- School admission form once a place has been confirmed.
- Transfer of information from KS2 to KS3.



KEY STAGE FOUR 14-16 Years

- No new information requested as students usually move from Key Stage 3 to 4 in the same establishment.
- Transfer of information when there is in year transfers.



KEY STAGE FIVE 16-18 Years

- Online application form direct to the College.
- Transfer of information from KS4 to KS5.

The information requested is not consistent across schools or Key Stages.

Generally, the information required includes:

- Parent / Carer details (this may only include the details of the parent / carer filling out the form)
- Siblings
- Other contacts in case of emergencies

Some schools have adapted forms to include information such as:

- Is the child subject to a Court Order?
- Is the child adopted?
- Is the family military (requested generally to secure Pupil Premium funding)?

Points to consider:

- How do we impact on Free Schools and Academies?
- Should we request anything different / more for Casual Entrants?
- Addresses for the last 3 years
- Names of people living at the address
- Older siblings who no longer live at the address
- Details of hospital attendance